**Board of River Port Pilot Commissioners**

**2728 Athania Pkwy**

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Notice of Monthly Meeting

Wednesday, July 26, 2017, 9:00 a.m.

2728 Athania Pkwy, Metairie

1. Call to Order – Meeting called to order at 9am. In attendance: Capt. Jack Anderson, Capt. Eric Stegen, Capt. Steven Vogt, Michael Delesdernier
2. Adoption of June Minutes – June minutes unanimously approved with no changes.

1. Apprentice Meeting Planning (Aug 2)

Give written test (Test 2 part 1)

Review last month’s maps. Give new maps and ask apprentices to complete before next meeting when they’ll be reviewed.

* Harbor week will be assigned
* Decide on chalk talk and video
* Confirm the status of SW pass license for each apprentice. Apprentices will be put off book if their trips are not complete.
* Plans for October Resolve Training – Move to August Meeting

1. Old Business

* Update on Physicals and Licenses – everyone up to date
* Coast Guard approval of apprenticeship program – paperwork has been submitted
* Update on recent incidents
  + Carnival Dreams – Called in #\_\_ and #\_\_\_ to discuss incident
    - Determined a letter to Mark Nelson needs to be sent on the protocol of how to handle complaints – stressed it is always time sensitive and that he should contact a commissioner immediately.
  + Glory Trader – Determined pilot needs to come in. Scheduled for 8/15
  + Caribbean Spirit Determined pilot needs to come in. Scheduled for 8/15
  + Dhonossa – bring pilot in
  + Bulk Pangaea – No issues and no findings and conclusions needed.
  + Garrity - Determined pilot needs to come in. Scheduled for 8/15

1. New Business

* Continuing Education tracking / Memo to Association – Moved to next month
* Report on CE in Poland – Capt. Anderson gave report

1. Adjournment